# **Howe Green House School**



# Parent Handbook 2021

This handbook has been written to provide essential and useful information for parents, but if this guide does not provide the answer to any questions then please do not hesitate to ask. The Senior Deputy Head, Deputy Head, Heads of Pre-Prep and Prep, the Bursar or the School Office should be able to answer any further queries.

Howe Green House School Great Hallingbury Bishop's Stortford, Herts, CM22 7UF Aims of Howe Green House School

**Mission Statement** 

To provide our children with opportunities to achieve their academic potential within a family environment where they feel valued, fulfilled, confident and emotionally literate. Our children need to grow as caring and responsible citizens who, in the fullness of time, will

make the world a better place.

In order to achieve the above the following statements are of paramount importance:

We must value everyone: children, colleagues and parents for the unique people that they

are.

We must develop compassion, tolerance, empathy and co-operation in our children.

We must encourage our children to look beyond themselves in order to develop spiritually

and creatively.

We must first believe in ourselves and encourage our children to believe in themselves.

Learning means growing and acknowledging our strengths and weaknesses.

We must encourage our children to set goals, take risks, make decisions and develop their

confidence to change their thinking when necessary, in order to achieve their goals.

We must believe that all things are possible.

We must encourage our children to give of their best at all times and not to be content to

give less.

We must praise our children for their efforts.

We must acknowledge that the quality of education that we give to our children will be a

determining factor in how their lives unfold.

To acquire knowledge and to use it wisely is a powerful force.

Creating Opportunities .....Realising Potential

Living Life to the Full!

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#### **The School Offices**

**The School Office** is located within the Bayford Hall (building to right of the footpath leading into the school). The School Secretary is Mrs Samantha Jarvis. The main telephone number for the office is 01279 657706. An answer phone does operate, when necessary, during school hours. Please leave a message and your call will be returned as swiftly as possible.

Please contact the School Office for the following:

- General enquiries;
- Appointments with teaching staff;
- Enquiries related to the everyday running of Howe Green House;;

The E-mail address for the Reception Office is: schooloffice@howegreenhouse.essex.sch.uk

**The Admissions & Marketing Office** is located on the first floor in Chestnut House. Mrs Kate Richardson (Monday, Wednesday, Friday) and Mrs Leah Gingell (Tuesday, Thursday) share the role and act jointly as P.A. to the Headmistress. Please contact the School Office on 01279 657706 and ask to be transferred through to the Admissions and Marketing Office for the following enquiries:

- Enquiries for admissions;
- Appointments with the Headmistress;
- Website queries.

Alternatively email kate.r@howegreenhouse.essex.sch.uk for queries on a Monday, Wednesday or Friday and leah.g@howegreenhouse.essex.sch.uk for queries on a Tuesday or Thursday.

The Bursar's office is located at the end of the corridor on the first floor in Chestnut House. The Bursar is Miss Sally Parlane. The telephone number of the Bursar's office is 01279 501300. Her email address is sally.p@howegreenhouse.essex.sch.uk. Mrs Alison Stanbury is Assistant to the Bursar and can be emailed at schooladmin@howegreenhouse.essex.sch.uk.

Please contact the Bursar's Office for the following:

- Any matters relating to school fees
- Enquiries concerning Free Early Educational Entitlement
- Enquiries concerning the Governing Board
- Information about the Parents and Friends of Howe Green House
- Enquiries related to the school site
- Fund raising
- All financial queries/enquiries
- Before and After School payments

#### **School Notice Boards**

Sports information is displayed on the board outside the P.E. Office

# **Car Parking**

Please use the main car park for all departments within the School, including Little Oaks Lodge.

Please do not park in front of the grass mound areas as this restricts the flow of traffic through the car park and can thus place the safety of the children at risk. Please note that there is a space for holders of a blue badge which is located adjacent to the pedestrian entrance gate for ease of access.

# **The School Day**

8.40am	Children may enter classrooms
8.50am - 8.55am	Registration
9.00am	Assembly (Reception-Y6)
10.15am - 10.35am	Pre-Prep school playtime (Rec – Year 2)
10.40am - 11am	Prep school playtime (Years 3-6)
12 noon – 12.30pm	Pre-Prep lunchtime
12.30pm –1pm	Pre-Prep playtime
12 noon – 12.30pm	Prep playtime
12.30pm - 1pm	Prep lunchtime
2.40pm – 3pm	Pre-Prep playtime
3.45pm	End of school day

# N.B. When collecting your children from school at the end of the day, please collect younger children first.

3.45pm – 4.30pm	After school Care – first session
4.30pm – 5.30pm	After school Care – second session

# **Before School Care**

There is an early morning drop off facility available, where children will be supervised by a member of staff. This operates from 7.45am until 8.45am at which point the children will be taken to their classrooms. The cost of this service is £5 per child per session, which will include breakfast.

As places are limited, pre-booking is required for this service. Ad hoc spaces may be possible subject to availability. Please note that the School Office email is not monitored after 5.00pm on weekdays or over weekends, therefore any requests for a place in the Breakfast Club for the following day will not be read until the morning in question and therefore a place may not be guaranteed.

#### Registration

The electronic class register will be marked between 8.50am and 8.55am If you are late arriving, you must go to the School Office to register your child. If the office is temporarily

unmanned, we would ask you to complete the grey signing in/out book. Children who arrive late must wait in the School Office until their class returns from assembly. Little Oaks children should be taken directly to Little Oaks Lodge before the parent goes to the School Office.

If a child has to leave the School premises during the day, parents must also go to the School Office to sign their child either in or out, when leaving or returning to School.

# <u>Absence</u>

It is a legal requirement to record absences.

If your child is unable to attend school, you must inform the school in writing or by telephone message on the first morning of the absence. If no message has been received by 9.15am the Secretary will contact you. Any unexplained absence becomes unauthorised and must be reported to the Department of Education.

# **End of Terms**

School always finishes at 12 noon on the final day of each term. This is usually preceded by an end of term Family Assembly at 11.00am. The family assembly at the end of the Summer term commences at 10.40am. The last day before a half-term holiday is a full day.

#### **Additional Holiday Times**

Requests for additional holiday times must be put in writing to the Headmistress, Mrs Mills, and these letters have to be kept for investigation by the School Inspectorate. The School is obliged to notify any excess absence to the West Essex Education and Welfare Service. A separate log of absence due to holiday requests is kept and parents informed if requests are exceeding the ten days permitted by law.

Any requests beyond ten days will not be granted and if taken will be subject to the scrutiny of the Education Welfare Service.

#### **Meeting with the Teacher**

The staff will be very happy to arrange a mutually convenient appointment time to discuss any worries or concerns about your child. Please note that first thing in the morning is a very busy time and only urgent messages should be given to a class teacher at this time.

# Mid Morning Break - For Children in Reception to Year 6

Your child must bring in a (named) bottle containing water which can then be re-filled during the day. Your child may also bring a snack to school.

The following suggestions are permitted: Fresh fruit and vegetables;
Plain pop-corn;
Rice cakes;
Bread sticks;
Cheese with savoury biscuits.

The following are **not** permitted: -

Crisps; Sweet biscuits; Cakes; Sweets; Cereal bars; Fruit winders.

Owing to a number of children suffering from nut, sesame and kiwi allergies, it would be appreciated that anything containing these products should not be sent into School.

#### **School Lunches**

<u>Hot or cold lunches</u> are available for an additional cost which is added to the termly account. A three-week menu planner will be given to the child's parents to select a hot or cold option each day (or a vegetarian option where applicable.) The children are given water to drink with their lunch. Where a child having a school lunch is going out of school, for example on a trip or participating away in a sports fixture, a packed lunch will be provided instead.

Should a parent no longer wish their child to have a school lunch, they must give a half a term's notice to the Bursar's Assistant.

<u>Packed lunches</u> must be provided in a NAMED box or bag and should be easy to access. We do ask that you provide a healthy lunch for your child. Please do not include nuts (including peanut butter sandwiches), as some children are severely allergic and there is always the risk, especially with the younger children, that food could be shared, although this is always actively discouraged.

If you include sealed cheeses, please send them peeled. Please only send yoghurt in pots or as a drink and not in a tube. **Sweets are not allowed.** In warmer weather it is recommended that a two compartment cooler lunch bag is used in order to keep contents at different temperatures.

Staff supervising lunchtime will report back to the appropriate teacher if a child is consistently not eating their lunch, whether it is a school lunch or a packed one.

#### **After School Care**

After School Care is available from Monday to Friday. There are two sessions: 3.45pm - 4.30pm and 4.30pm - 5.30pm. The cost of this service is £11 per child for both sessions or £7.50 for one session, and includes a snack.

An email is circulated to parents prior to the start of each term requesting, where possible, that advance bookings be made to ensure a place is available for their child.

As places are limited, attendance on an ad hoc basis will be according to availability.

Please note any child who has not been collected by 3.50pm will be taken to After School Care and parents will be charged.

#### Homework

<u>The Foundation Stage (Reception)</u> will be given a reading book and simple phonic tasks to share.

<u>Key Stage 1</u> (Years 1-2) will be given simple tasks to share with their parents. The tasks will be described in the homework diary. The children will also be given a reading book to share at home each day.

<u>Key Stage 2</u> (Years 3-6) More formal homework begins in the Prep department. Each child has a homework diary for parents to sign every evening. Each class teacher displays a homework timetable and homework is written in the homework diary. Where possible, a teacher may inform parents of the length of time to be spent on the tasks.

Homework may be discussed during class coffee afternoons. On occasions, teachers may send out letters regarding specific tasks. For further information, parents may request a copy of the Homework Policy.

#### **After School Clubs**

A variety of after school clubs are provided for the children in the Prep department throughout the week, either run by members of staff or by outside providers, for which there will be a charge. The clubs include sporting activities such as football, cricket, rounders, tennis, and karate, along with other clubs such as homework, ICT, nature, sewing, dance and drama. Depending on the term, a small number of clubs may be offered to the children in the Pre-Prep department.

A timetable of options is sent to the parents to allow them to choose with their child, which club they would like to attend.

#### **The House System**

Children entering the school are placed in one of four houses, Cedar, Hornbeam, Mulberry or Chestnut and will be assigned the same house as siblings.

The houses are linked to an award system. Children can be awarded a credit for a variety of achievements; academic, sporting and pastoral. The weekly total of credits earned by each house is collected by the House Captain and a house cup is presented to the winning house each term and to the overall winner for the year. An assembly credit for a particularly fine achievement is given to two or three children in the class each week, or occasionally to the entire class.

#### **Awards**

Each term children from Reception to Year 6 are presented with awards for achievement, effort, consistency and values. The award is in the form of a book token and is presented in the final Family Assembly of the term. In addition to the class awards the Reading Cup, the Perseverance Cup and House Cup are also awarded each term.

Additional cups are presented on an annual basis at Speech Day. Speech Day is **compulsory** for all children from Reception through to Year 6 and is held on the last Saturday of the Summer Term. It begins at 10.30am and is usually finished by around 12 noon. There is a crèche available for younger children. A place in the crèche can be booked through Miss Parlane, Bursar, and places are allocated on a first come, first served basis.

#### Accreditation

The School is a member of The Independent Schools' Association (ISA). The school, therefore, is subject to inspection by the Independent Schools' Inspectorate (ISI) on a three yearly cycle. The Headmistress and Senior Deputy Head at Howe Green House are accredited Team Inspectors and carry out inspections on behalf of the ISI throughout the UK.

# **Parental Involvement**

# **Family Assemblies**

These are held in the Bayford Hall every Monday and Friday unless otherwise notified and are an opportunity to share in the achievements of the children. The Monday assembly is for the presentation of Assembly Credits and other awards that children may have won, both in school and on other occasions. The weekly house points are announced and sports team reports are read.

The Friday assembly is presented by one of the classes and is a celebration of their work. There are also assemblies for Art, Music and Sport.

As an important part of the school community, parents are encouraged to attend whenever possible.

# **End of Year Parent Consultation Evenings**

Parents are able to meet formally with the teacher once each term. You will be given a day and time and we do ask that you keep to these times, unless there are exceptional reasons why you may not be able to do so. Appointments are carefully organised to accommodate parents with siblings in more than one class, therefore changing times has a knock-on effect. In the Michaelmas Term parents come to the Bayford Hall and are given the opportunity to look at their child's work. The children's books are sent home prior to the Lent consultation

evenings with the focus on celebrating the children's learning. The teacher will invite you to join them at your appointment time. The time allowed for each appointment is ten minutes; shorter five minute appointments are allocated in the Summer Term as the report will have been issued by then. The Summer Term appointments are entirely optional. At the end of each appointment time, a bell is rung to signify the end of your time. Each teacher will then have five minutes to make notes before inviting the next parent to join them. Please keep strictly to your time allocated, as an overrun can cause unnecessary inconvenience for those coming behind you. If you feel that you need more time to discuss things with your child's teacher, please arrange a further meeting.

# **Annual Report**

There is an annual written report for the academic year that you will receive prior to the Summer Term consultation evening.

#### **Helping in School**

We do encourage parents to be as involved as much as possible with the life of the School, but do appreciate that many parents are working full time. If you would like to volunteer some of your time, to help in the classrooms, accompany classes on outings, help with fund raising activities or become a Befriender, please speak to the School Secretary. All parents must be DBS checked before helping within School. Please speak to the Bursar regarding carrying out a DBS check. Please note it is our policy that parents do not work in their own child's class, except for school trips. Please look regularly on the school notice boards and individual classroom boards and in the Friday newsletter for details of school matches and events.

#### Music

Music plays an important part in the life of the school. Children have the opportunity to learn to play a wide variety of instruments. Some children may be ready for individual lessons by Year 2, but many do not start until later. If you would like your child to learn to play an instrument, please contact the Director of Music via email for advice and availability of the peripatetic teachers. Individual lessons usually take place during the school day, and parents should be aware that children would be missing other class lessons.

The contract for the lessons is with the peripatetic teacher. He/she will send you an invoice. Please note that it is your responsibility to inform the peripatetic teacher of any absence, including class outings, matches etc, or you will be charged for the lesson. Please make your child aware of the cost of instruments and reinforce their responsibility to take good care of them. If you borrow a school instrument, it should be added to your Home Contents Insurance Policy as you are responsible for any damage/loss incurred.

#### **Musical Activities**

The school has thriving choirs and musical ensembles. Children may be selected for these from Year 3 onwards. Please note that if there is a musical event, concert, orchestral performance or music festival, all children selected to perform will be expected to attend. These are not optional activities and requests for absence can only be granted by an application to the Headmistress.

# **Howe Green Singers**

A group of parents who enjoy singing meet once a week for a rehearsal. They perform at some of the major musical events of the year as a parents' choir, an occasionally join the children to perform with them. New members are always welcome. Any parent interested in joining the group should contact the Director of Music via email.

# **Sporting Fixtures**

These are very often at the end of the school day but may be at other times, depending on circumstances. The Sport staff circulate a full fixture list at the commencement of each term. Should your child be chosen to represent the School, parents are required to complete and return a fixture slip in order for their child to take part. The slip must be returned the following day. If weather is uncertain, please telephone the school after 1.00pm to ascertain if the fixture will take place. Should the fixture be cancelled for any reason, we will inform you of this as soon as possible. If selected your child must attend, unless excused under exceptional circumstances by the Headmistress.

#### **School Outings**

The children are taken on educational school outings. You will be given information about trips in the Friday newsletter or by your child's class teacher. Parents are requested to provide a totally disposable packed lunch for their children. Those children who would normally have school lunches will have a packed lunch provided for them by our caterers. Parents may be invited to assist on these occasions and volunteers meet with the teacher prior to the outing to discuss the day. At this meeting the class teacher will explain the format of the day and your responsibilities will be clearly laid out. The class teacher will keep a log of who has accompanied their class on an outing to ensure that all parents who would like to volunteer have the opportunity to do so during their time at the school.

#### **Health and Safety**

#### Medicines

The school administers medication for life threatening allergic reactions and conditions such as asthma, epilepsy, cystic fibrosis, febrile convulsions etc. The school may also administer medication for long-term chronic conditions or when antibiotics have been prescribed for conditions when your child would otherwise be well enough to attend. In such cases please see the School Secretary to complete the necessary paperwork. Please do not leave medicines with your child or ask them to take medication without supervision.

# Illness

Children who have been suffering from sickness and diarrhoea, must be kept at home for 48 hours **after the symptoms have stopped.** Whilst we fully appreciate the difficulty this can cause working parents, it is vital if we are to stop the rapid spread of infection that can so easily occur amongst young children.

# **Pastoral Care and Support**

We provide a range of Pastoral Support services including:

- Mentoring support sessions for children; these cover a range of subjects including anxieties, low self-esteem, divorce and separation, illness (including dealing with terminal illness), bereavement, parenting and childhood fears.
- 1:1 Drawing and Talking Therapy
- 1:1 Art Therapy with our 'in house' qualified Art Therapist
- Art and Feelings groups run by our Art Therapist and Pastoral Lead.

A number of books for adults and children are available to borrow and, where necessary, we can provide you with contact details for outside agencies and support networks.

Please contact Mrs McNally for further details of these services.

# Pirate ship and Playground Equipment and Collection

For safety reasons the following areas are out of bounds following the end of each school day at 3.45pm:

- All playground equipment including the Pirate Ship;
- Wooded areas adjacent to the back of Cedar Wall Building;
- Wooded areas adjacent to Little Oaks Lodge.

Once children are dismissed from their classrooms, parents are responsible for them while they remain in the school grounds. Children must remain in your line of sight after you have collected them from the class teacher or after a sports fixture.

#### **Senior Transfer Evening**

All parents of children in the Prep school are invited to attend a biennial Senior Transfer Evening held in the Bayford Hall during the Michaelmas Term. This meeting provides a forum for representatives from a variety of Senior schools to bring along information and to discuss with parents the aims and ethos of their schools. The Prep school staff are also available to answer questions and offer advice.

During the Summer Term, parents of children in Year 5 are invited to a specific meeting relating to the process of secondary transfer. The meeting is attended by the Headmistress and the Senior Deputy Head. An information letter is given out, listing the procedures for applying to local state schools in Essex and Hertfordshire and a calendar of dates for open evenings.

# Key events for the year

# Michaelmas Term

Senior Transfer Evening (biennial)
Harvest Festival at St Giles Church
Parents' Consultation Evening
Christmas Bazaar
Pre-Prep Nativity Play
Prep School Christmas Party
Pre-Prep Christmas Party
Celebration of Christmas at St Giles Church

# **Lent Term**

World Book Day Parents' Consultation Evening Spring Fever in-house talent show STEM week including the STEM Fayre

# **Summer Term**

Teddy Bears' Picnic for new Little Oaks entrants
Grandparents' afternoon
Senior Transfer information afternoon
Upper Prep Adventure Residential
Pre-Prep and Little Oaks Sports Day
Prep Sports Day
Parents Consultation Evening (optional)
School Ball
Prep School Production
Final Family/Year 6 Leavers' Assembly
Speech Day
Little Oaks end of term party

#### **SCHOOL RULES**

#### **GENERAL**

- 1. Be courteous and considerate at all times. Treat others as you would like to be treated yourself.
- 2. Remember to say PLEASE and THANK YOU.
- 3. Stand aside for visitors and members of staff. Open doors for them whenever possible.
- 4. No running on the paths, in rooms or corridors.
- 5. Take good care of your appearance.
- 6. Speak clearly and correctly.
- 7. Do not enter the out of bounds areas without a member of staff.
- 8. Keep the school tidy. Do not drop litter.
- 9. Mobile devices are not permitted in School without special permission.
- 10. Sweets and biscuits are not permitted for morning and afternoon breaks.

#### **DRESS**

- 1. All clothing must be in accordance with the official clothing list.
- 2. All clothing and possessions must be clearly named.
- 3. The wearing of jewellery is considered undesirable. If, due to recent ear piercing, earrings must be worn, they should be plain studs only. FOR REASONS OF SAFETY, NO JEWELLERY, INCLUDING STUD EARRINGS, WILL BE PERMITTED TO BE WORN DURING GAMES ACTIVITIES.
- 4. If hair is long enough to be tied up, hair bands, Alice bands etc. should be in school colours.

#### **OTHER**

- 1. Children are not permitted to take holidays during term time.
- 2. A full term's notice in writing to the Headmistress, or a term's fees in lieu, is required before withdrawing a child from the School.
- 3. Fees are required to be paid in advance by the beginning of the term to which they relate. Interest will be charged on fees that remain outstanding after the first day of term at the rate of 2% per month. In certain cases where fees are paid late the child may not be allowed to return to School.

# **Howe Green House School uniform and kit list**

For the most up to date list please see our website

# **The Howe Green Educational Trust Limited**

# **Board of Governors**

# Mrs Amanda Cutlan Smyth - Chair

Howe Green House School Great Hallingbury Bishop's Stortford Herts, CM22 7UF

Ms. Nicola Barker-King

Mrs Sam Bristow

Mr. Mike Dawes

Mr. Chris Dunne

Mr. Craig McDonald

Mrs Philippa Moore

Mrs Gemma Rogers

**Mrs Mary Sanders** 

Mrs. Alison White - Vice Chair

Mr. William Wells

# Howe Green House School Staff List 2021-2022

# **Senior Leadership Team**

Deborah J Mills Headmistress

lan Martin Senior Deputy Head

Beverley McNally Deputy Head / Head of Well-being and Pastoral Care

Sally Parlane Bursar

Julie Sellears Head of Little Oaks Nursery

Anna Lipani Head of Pre-Prep

Hannah Tate Head of Prep

# Office/Administration Staff

Kate Richardson Admissions, Marketing and P.A. to Head

Leah Gingell Admissions, Marketing and P.A. to Head

Alison Stanbury Assistant to Bursar Samantha Jarvis School Secretary

# **Teaching Staff**

Chanel Tinner Reception Class Teacher

Anna Stonham Year 1 Teacher

Anna Lipani Year 2 Teacher/English Coordinator / Gifted & Talented

Mitchell Clarke

Head of Art, Design & Technology and Engineering, Pre-Prep Science

Teacher

Helen Marshall Director of Music

Sarah Tann Head of P.E & Games

Abby White Year 3 Teacher

Natasha Pook Year 4 Teacher/SENCO/MFL Co-ordinator

George Sydes Year 4 Teacher/PE Teacher

Molly Bear Year 5 Teacher

Hannah-Marie Levene Year 6 Teacher/ Maths Coordinator/ Drama Teacher

Deborah Mills Prep Science Coordinator & Teacher

lan Martin ICT Coordinator & Prep Maths Teacher

Beverley McNally PSHE Coordinator & Teacher

# **Teaching Assistants**

Rebecca Taylor

Reception Teaching Assistant

Reception Teaching Assistant

Reception Teaching Assistant

Year 1 Teaching Assistant

Year 2 Teaching Assistant

Year 3 Teaching Assistant

Year 4 Teaching Assistant

Year 4 Teaching Assistant

Year 5 Teaching Assistant

#### **Little Oaks Staff**

Julie Sellears Nursery Manager /EYFS SENCO

Claire Howe Deputy Nursery Manager

Anita Cook Early Years Educator/Team Leader

Helen Nash Early Years Educator/Nursery SENDCo//Forest School Leader

Year 6 Teaching Assistant

Suzanna Beattie Early Years Educator
Julia Harrington Early Years Educator
Lauren Piggott Early Years Educator
Ann Willingham Early Years Educator

# **Learning Support and Gifted and Talented Department**

Natasha Pook Head of Learning Success & SENDCO Year 1 to 6

Julie Sellears SENDCO Nursery and Reception

Anna Lipani Able, Gifted and Talented Co-ordinator

Melissa Thomas Learning Support Assistant
Pat Holm Learning Support Assistnt

#### **Maintenance Staff**

Graham Howson Senior Caretaker

Jose Sousa Assistant Caretaker

# **Ancillary Staff**

Caroline Wicks

Lunchtime Assistant

Lunchtime Assistant

Lunchtime Assistant

Kitchen Assistant

Kitchen Assistant

# **Peripatetic Staff**

Michael Fone Brass Teacher

Joanna Jones Violin Teacher

Jo Wood Clarinet Teacher

Lee Giles Drum Teacher

Richard Carr Piano Georgina Smitt Voice

Ross Kitteridge Football Coach
Ian Zellner Tennis Coach

The following Policies are available upon request from the Admissions and Marketing Office by e-mail or hard copy:

Additional Educational Needs Policy;
Admissions Policy;
Anti-Bullying Policy;
Building Better Behaviour Policy;
Complaints Procedure;
Curriculum Statement;
Educational Visits Policy;
Expulsion, Removal and Review Policy;
Health and Safety Policy;
SAT's results.

However, parents with children in the Early Years Foundation Stage are provided with the following Policies:

Accessibility Plan;
Additional Educational Needs Policy;
Admissions Policy;
Complaints Procedure;
Equality, Inclusion and Disability Policy;
Foundation Stage Policy;
Missing Pupil Policy;
Non-Collection of Pupils;
E-Safety Policy;

Safeguarding Policy including Intimate Care and Physical Restraint.